

FRIENDSWOOD JUNIOR HIGH MUSTANG BAND BOOSTER CLUB BYLAWS

ARTICLE I Name

The name of this organization shall be Friendswood Junior High Mustang Band Booster Club, hereinafter called FJHMBBC.

ARTICLE II Place of Principal Office

The principal office of FJHMBBC shall be located in Friendswood, Galveston County, Texas. The mailing address shall be 402 Laurel, Friendswood, Texas 77546.

ARTICLE III Purpose and Nature

Section 1 I The purpose of the FJHMBBC is the promotion and enhancement of the Friendswood Junior High Band program. Subject promotion and enhancement would be the provision of support for special activities or events not normally provided by the Friendswood Independent School District. This support shall not be in conflict with the UIL Constitution and/or the policies of the Friendswood Independent School District.

Section 2 FJHMBBC shall be a nonprofit, nonpolitical, and nonpartisan organization. FJHMBBC is a civic and not a political organization, and no action shall be taken either for or against any candidate or public official.

Section 3 No part of the net earnings of FJHMBBC shall insure to the benefit or be distributable to its members, officers, or other private parties except that FJHMBBC shall be authorized and empowered to pay reasonable compensation for services rendered and to make distributions in furtherance of the purpose set forth in ARTICLE III, Section 1.

Section 4 The FJH Band directors reserve the right to dissolve the FJHMBBC at anytime if defined unfit to continue its activities. Upon dissolution, assets shall be transferred into the FJH Band Activity Account.

ARTICLE IV Membership and Dues

Section 1 Membership in FJHMBBC shall consist of the following:

(a) Parents or guardians of Friendswood Junior High School Band Students

(b) Any adult in the Friendswood Community interested in the promotion of the Friendswood Junior High School Band, without regard to race, color, creed or national origin

Section 2 Membership dues are as follows:

(a) The annual dues for each active member shall be determined by the Board of Directors and shall be payable in September of each year.

(b) Only regular members whose dues are paid may exercise the vote in any regular or special meeting.

(c) The Band Directors will be exempt from dues.

ARTICLE V Officers

Section 1 The elected officers of FJHMBBC shall be a president, a vice-president, a secretary, and a treasurer.

Section 2 The Board of Directors shall consist of the elected officers and the Friendswood Junior High School Band Directors.

Section 3 Election of officers shall be conducted as defined in Section X.

Section 4 Any active member with a student currently enrolled in the FJH Band Program shall be eligible to hold office.

ARTICLE VI Duties of Officers

Section 1 President of FJHMBBC

(a) Shall preside at all meetings of the Board of Directors and regular and special meetings.

(b) Shall create special committees and appoint chairpersons as required.

(c) Shall supervise all correspondence and/or publicity.

(d) Shall attend or have a designee to attend all MBBC board meetings.

Section 2 Vice-President

- (a) Shall perform all the duties of the President in his/her absence.
- (b) Shall assist the President in any matters as required.
- (c) Shall research, coordinate, and recommend all fundraising activities.

Section 3 Secretary

- (a) Shall keep an accurate record of all meetings, including the taking of minutes.
- (b) Shall process and execute all necessary correspondence.
- (c) Shall prepare agendas with the President's direction and notify all parties of meetings.

Section 4 Treasurer

- (a) Shall submit a report of financial standing at regular and Board of Director meetings.
- (b) Shall deposit all monies, with source of deposit and gross amount, from active members and/or from any activities.
- (c) Shall deposit all monies in such banks or depositories as directed by the Board of Directors.
- (d) Shall disburse funds as directed and approved by the Board of Directors for these expenditures for which an invoice or receipt has been presented.
- (e) Shall sign all checks plus require a co-signature of any of the following: President, Vice-President, Secretary.
- (f) Shall present a financial statement to an outside financial review as identified by the Board of Directors. The treasurer will report the results of subject review at the August meeting of the following year.

ARTICLE VII Meetings

Section 1 Regular meetings of FJHMBBC shall be held monthly as announced on the FJH Band Calendar.

Section 2 Special meetings may be convened as required by the President

and members of the Board of Directors or not less than thirty (30) percent of the active members.

Section 3 Those in attendance shall constitute a quorum. No business shall be conducted unless a quorum is present.

All issues shall be decided by a simple majority of members present and each member shall be entitled to one vote on each matter submitted.

Section 4 All questions of parliamentary procedure not specified herein shall be decided according to Robert's Rules of Order Revised.

ARTICLE VIII Board of Directors

Section 1 The FJHMBBC Board of Directors shall consist of those persons identified in ARTICLE V, Sections 1 and 2.

Section 2 The Board of Directors shall conduct such business as necessary to implement those actions called for by vote, in consonance with the advice of the Friendswood High School Band Director, provided such action does not contradict or interfere with Friendswood Independent School District policies or violate the UIL Constitution.

Section 3 No obligations or fundraising shall be assumed without the approval of the Board of Directors in consonance with the Band Directors.

Section 4 A yearly budget shall be approved by the Board of Directors and presented to the membership for approval at a special meeting in the fall of each year. Any unbudgeted items in excess of \$100.00 must be approved by the Board of Directors.

Section 5 Vacancies on the Board of Directors shall be filled by appointment by the President with the consent of the Board of Directors.

Section 6 The Board of Directors may adopt rules for the conduct of business provided they do not conflict with the Bylaws.

ARTICLE IX Nomination of Officers

Section 1 A nominating committee of three FJHMBBC members and the Friendswood Junior High School Band Directors shall be appointed by the President at the April meeting of the year.

- Section 2 The nominating committee shall present a report reflecting one eligible person for each office to be filled at the May meeting of the year.
- Section 3 Nominations may be made from the floor at the May meeting of the year.
- Section 4 Only those who have consented to serve if elected shall be eligible for nomination.
- ARTICLE X Officer Elections
- Section 1 FJHMBBC elections shall be held at a special meeting each spring.
- Section 2 Elections shall be held by hand count. However, if there is but one nominee for any office, election for that office (or offices) may be by General Acclamation.
- Section 3 Term of office shall be from June 1 through May 31.
- Section 4 No person shall be eligible to serve more than two consecutive terms in the same office.
- ARTICLE XI Order of Business
- Section 1 The order of business at any regular meeting shall be as follows:
- (a) Call to order
 - (b) Reading and approval of minutes of the last meeting
 - (c) Treasurer's report
 - (d) Report of officers and/or committees
 - (e) Unfinished business
 - (f) New business
 - (g) Adjournment
- Section 2 The regular order of business may be suspended at any meeting by proper motion and by the majority vote of the members present.
- ARTICLE XII Amendments to the Bylaws
- Section 1 These Bylaws may be amended at any regular meeting by the vote of two-thirds (2/3) of those members present. The amendments must have been submitted in writing and approved at the previous regular meeting of the Board of Directors.

Section 2

These Bylaws may be amended at a special meeting called by the Board of Directors with two-thirds (2/3) of FJHMBBC membership present and a unanimous vote.